

My Daily Voyage

My mission for today is (list three things that are vital to the success of that mission):			
The tasks, course and actions I will take today	My meetings and checkpoints towards progress include: (record planned vs. actual hourly)		
to complete my mission include:	Planned	Actual	
	7:00 am	1	
	8:00 am		
	9:00 am		
	10:00 am		
	11:00 am		
	12:00 pm		
	1:00 pm		
	2:00 pm		
	3:00 pm		
	4:00 pm		
	5:00 pm		
	6:00 pm		
	7:00 pm		
	8:00 pm		
	9:00 pm		
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Notes and Actions:	done better?)	ent well today? What could I have	
	done better.		
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